



MASTER BUILDERS
SOUTH AUSTRALIA

MASTER BUILDERS

Unique Student Identifier (USI)

Are you currently completing any of the following qualifications or accredited courses with MBA?

- Any Certificate IV qualification or part thereof
- Any Diploma qualification or part thereof
- White Card
- Safely Working at Heights
- Fast Track

If YES, from January 2015 the Government requires all students to hold a Unique Student Identifier (USI).

What is a USI?

- A unique 10 character national student identifier
- Provides you with easy access to all your personal training records
- Lists your training records from all national providers (not just the MBA)
- Accessible online from a computer, tablet or smart phone anywhere, anytime

How to apply?

- You will need access to at least one of the following forms of ID:
 - Driver's Licence
 - Medicare Card
 - Australian Passport
 - Visa (with Non-Australian Passport)
 - Birth Certificate (Australian) *please note a Birth Certificate extract is not sufficient
 - Certificate Of Registration By Descent
 - Citizenship Certificate
 - ImmiCard

Option 1

- Create your own by logging on to www.usi.gov.au
- Complete the application form on the reverse side of this flyer
- Return the application to the MBA Training Department

Option 2

- MBA Training Department can create one for you
- This option can only be completed in person at MBA



Statements of Attainment and Awards will only be issued if you have provided your USI number to MBA.

For further information contact the Training Department
8211 7466
training@mbsa.com.au

RTO # 0646 Master Builders Association (SA) Inc.

CONSENT TO ADMINISTER USI ACCOUNT

By providing the following information, I hereby authorise Master Builders Association of SA Incorporated to collect, store, verify, view and update my Unique Student Identifier (USI) account.

First Name:		Middle Name:		Surname:	
Date of Birth:	/ /	USI Number:			

Note: Any personal information collected from a student is subject to the provisions of the Student Identifiers Act 2014 and the Privacy Act 1988.

Privacy Notice - You are advised and agree that you understand and consent that the Unique Student Identifier(USI) number:

- is collected by the Student Identifiers Registrar for the purposes of:
 - applying for, verifying and giving a USI;
 - resolving problems with a USI; and
 - creating authenticated Vocational Education and Training (VET) transcripts.
- may be disclosed to:
 - Commonwealth and State/Territory government departments and agencies and statutory bodies performing functions relating to VET for:
 - the purposes of administering and auditing VET, VET providers and VET programs;
 - education related policy and research purposes; and
 - to assist in determining eligibility for training subsidies;
 - VET Regulators to enable them to perform their VET regulatory functions;
 - VET Admission Bodies for the purposes of administering VET and VET programs;
 - current and former Registered Training Organisations to enable them to deliver VET courses to the individual, meet their reporting obligations under the VET standards and government contracts and assist in determining eligibility for training subsidies;
 - schools for the purposes of delivering VET courses to the individual and reporting on these courses;
 - the National Centre for Vocational Education Research for the purpose of creating authenticated VET transcripts, resolving problems with USIs and for the collection, preparation and auditing of national VET statistics;
 - researchers for education and training related research purposes;
 - any other person or agency that may be authorised or required by law to access the information;
 - any entity contractually engaged by the Student Identifiers Registrar to assist in the performance of his or her functions in the administration of the USI system; and
- will not otherwise be disclosed without your consent unless authorised or required by or under law.

To see the full Master Builders' Privacy Policy, visit www.mbasa.com.au/privacy or make a request from the Training Reception. Note that this document contains information about how the individual may:

- access and seek correction of the personal information held about them;
- complain about a breach of privacy and how such complaints will be dealt with.

The USI privacy statement can be found at: <http://www.usi.gov.au/pages/privacy-policy>

I understand and acknowledge that giving of false or misleading information is a serious offence. I have read the above information related to the use of my USI number and consent to MBASA administering this account:

Print Student Name: _____

Student Signature: _____ **Date:** _____

Note: If person giving consent is under 18 years of age at the time of giving consent, then the consent of their guardian is required. In accordance with the APPs, personal information is information or an opinion about an identified individual, or an individual who is reasonably identifiable.

Guardian full name: _____

Guardian Signature: _____ **Date:** _____

Office Use only:			
USI No. verified	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Verification Date:
Officers Name:			Signature: