

# Each entry must include

- ✓ An appropriately detailed submission addressing category relevant criteria – the quality and content of the submission will assist in the judging of your entry.
- ✓ Signed Authority Form (including the owner's permission for project to be entered into Awards, used in media and approval to enter property).
- ✓ Plans, elevations and other relevant drawings/documentation pertaining to the project Plans.
- ✓ Five (5) digital colour photographs of the project where applicable (to be uploaded with your online entry). Images are to be of a resolution between 3mb and 6mb. Best to let your photographer know they are

needed between these sizes. Photos are to be supplied as a JPEG or TIFF file. Before and after shots for alterations and additions recommended. No more than 6 images allowed per entry.

- ✓ Uploaded digital images for each entry should have a relevant file name.
- ✓ Development Approval
- ✓ One (1) Statutory Declaration for your submission stating that the information provided in ALL entries is true and correct. (This can then be uploaded to each entry should you have more than one.)
- ✓ Display Homes entries need a copy of the promotional material used to promote the home to the public.

## TIMETABLE

Entries Open	4 March 2019
Entries Close	6.00pm 19 April 2019
Judging Commences	20 May 2019
Judging Completed	10 July 2019
Awards Presentation Dinner	7.00pm, 16 August 2019
Award Winning Projects Magazine	16 August 2019
Awards Televised	31 August 2019 at 4:30pm on Channel 9
Sunday Mail Awards Feature	September 2019
SA Builder Awards Feature	November / December 2019

## PHOTOGRAPHY

Master Builders SA recommends the photographic services of **Mark Piovesan Photography**.

For bookings contact Mark Piovesan on 0439 815 592

## HINTS AND TIPS

- Supply as much information needed to ensure your submission addresses the outlined judging criteria.

- Incomplete entries or entries not meeting specified category criteria may need to be re-submitted.
- There will be a Commercial and Residential Entry Submission Information Session held at Master Builders SA in late February 2019. Contact Renee Ancell for further information on 08 8211 7466 or email awards@mbasa.com.au.
- It is compulsory for the client to attend the judging appointment as builder/client relationship is considered an integral part of the judging process.
- The builder's representative attending the judging appointment must have expert knowledge of the project entered. This will ensure that the judges are correctly informed of the merits of the project as well as any answers to questions they may have regarding the project.
- **JUDGING TIMES cannot be altered. There are a large number of projects to judge and judges can only visit a particular area once. Should there be a period of time that is not suitable for inspection (i.e. no access to project due to client on holidays) please advise no later than 6.00pm 19 April 2019.**